



# E-as-y now!

## Electronic filing at the Employment Appeal Tribunal

Some good news for a change! A new electronic filing system comes into operation this week (from the 12 July 2021) at the Employment Appeal Tribunal.

It enables parties to lodge their appeals with the EAT, upload documents and access all their appeals. It provides an additional method of lodging documents. This is not compulsory, although it may become so for professionally represented parties in the future.

A CE-File reference number will be assigned for each appeal. The reference number will be in the format, **“EA-2021-000111-XY”**.

Appeals lodged in Scotland will be assigned a reference number in the format, **“EA-2021-SCO-000111-XY”**.

Whilst the use of CE-File is not compulsory, all parties, whether represented or not, are strongly encouraged to use CE-File if possible. CE-File is the EAT’s preferred method for receiving documents. Professional representatives (so the legal advisers you use) should note that they are likely to be required to use CE-File to commence new cases or deliver documents to the EAT from a future date to be determined.

All users who wish to use the new system, known as CE-File, need to register. Details of how to do so are contained in this [guidance note](#) issued by the President of the Employment Appeal Tribunal.

### Contact

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